

**PROCEEDINGS OF THE BROWN COUNTY**  
**LAND CONSERVATION SUBCOMMITTEE**

Pursuant to Section 18.94 Wis. Stats., a regular meeting of the **Brown County Land Conservation Subcommittee** was held on Monday, April 22, 2013 in Room 161 of the UW Extension Center, 1150 Bellevue Street, Green Bay, WI

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**Present:** Chair Dantine, Supervisors Kaster, Erickson, Sieber, Landwehr, Norb Van De Hei  
**Also Present:** Jim Jolly, Jon Bechle, Executive Streckenbach, Supervisor Van Dyck, other interested parties.

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**I. Call Meeting to Order:**

The meeting was called to order by Chairman Norb Dantine at 6:00 p.m.

**II. Approve/Modify Agenda.**

**Motion made by Supervisor Kaster, seconded by N. Vande Hei to approve. Vote taken. MOTION CARRIED UNANIMOUSLY.**

**III. Approve/modify minutes of Land Conversation Subcommittee of March 25, 2013.**

**Motion made by Supervisor Kaster, seconded by Supervisor Landwehr to approve. Vote taken. MOTION CARRIED UNANIMOUSLY.**

**Comments from the Public – None.**

**1. Land and Water Conservation Department Budget Update – To be distributed at mtg.**

Jolly provided a copy of the February, 2013 financials (attached). He informed that he had changed the financials to show how they compared from this year to last year at this point in time. He informed there was a lot of activity later on in the year. Overall they were right on track.

**Motion made by Supervisor Sieber, seconded by Supervisor Erickson to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.**

**2. Budget Adjustment Request (13-31) Category 5: Increase in expenses with offsetting increase in revenue.**

They spent more money in 2012 than budgeted and the reason was that they were on different fiscal years from the federal government. They had to make adjustments in certain categories so that the 2013 budget was correct.

Land Conservation had several grants (West Shore Pike EPA, US Fish & Wildlife, & NRDA; Baird Creek EPA) where the award periods cross fiscal years. In 2012, Land Conservation expended more of the grant awards than anticipated, thus decreasing the remaining awards available for 2013. This adjustment reduced the budget to reflect the grant awards remaining.

The DATCP Cost Share grant award does not cross fiscal years; however, the amount awarded for 2013 was less than what was originally budgeted. This adjustment reduced the budget to reflect the actual amount awarded.

Landwehr suggested listing “payments” as “outlay”. Jolly will talk to their accountant about changes.

**Motion made by Supervisor Sieber, seconded by Supervisor Kaster to approve. Vote taken.  
MOTION CARRIED UNANIMOUSLY.**

3. **Budget Adjustment Request (13-32) Category 5: Increase in expenses with offsetting increase in revenue.**

Jolly stated that this was good news, the Land & Water Conservation Department received a DATCP SWRM grant award which was \$34,163 higher than what was budgeted. They proposed the disposal of two older vehicles and replace them with one more suitable for fieldwork (\$19,163).

Jolly informed that they currently had six vehicles for nine staff and they were paying insurance on a 14-year old Dodge Intrepid and a Dodge van that no one used. They put 700 miles on the van in 2012. They wanted to get rid of these two vehicles and replace with one decent vehicle that they could use in the field. What it did for them in the future, was set them up for requiring their future grants to pay for those vehicles. By eliminating one vehicle it set them up for future grant opportunities.

Additional outlay would include one purchase of new survey equipment, which was discussed at last month’s meeting during the LEAN discussion. This would allow projects to be surveyed with one staff person as opposed to two. State and federal agencies currently use this technology, therefore making it more efficient between agencies in situations where joint cooperation is required. The purchase of this would require a MiFi device to enable the equipment to connect with satellites (\$2,000). The remaining funds (\$3,000) would be for additional staff training.

With regard to auto insurance Landwehr questioned if there was one blanket insurance policy for the whole county. Jolly informed that they received insurance chargebacks but wasn’t sure how it worked. Landwehr questioned if there was a set policy in the county on older vehicles. Jolly informed that Public Works Director Van Noie was working on a Fleet Management Plan. Van Noie informed that what they were currently looking at was 65 vehicles excluding the Sheriff and the Airport. They looked at the mileage and maintenance repair, age and condition. Initially the idea was to put a management program in place so that vehicles with 1,000 miles a year on they were going to consolidate or eliminate if possible. Other vehicles that were costing over \$5,000 per year maintenance they were going to get rid of and hopefully replace with vehicles that were under warranty. They were shooting for mid this year to have this together so they could bring it forward as an item for the county. He didn’t have an estimate on what they thought the annual savings would be at this time but suspected that it would be a benefit to the county. Van Noie asked Admin to let him know if there were some vehicles being purchased that were in the budget to put a hold on them until they had a chance to evaluate the entire fleet. Jolly stated that they will be working with Van Noie and they will wait until that plan was put forth and then they will work with them to get a vehicle at that point.

**Motion made by Supervisor Sieber , seconded by Supervisor Erickson to approve. Vote taken.  
MOTION CARRIED UNANIMOUSLY.**

4. **Resolution from the City of Green Bay – Animal Waste Management.**

Land and Water Conservation Program Manager Jon Bechle stated that this had been on the agenda for the last couple of months, it was referred to the City of Green Bay, and they passed a resolution that would grant the authority to Brown County to enforce the county’s animal waste management ordinance within the city limits of Green Bay. Part of the recommendation that their attorneys made

which would make a minor change to the county's ordinance that would reflect that authority. They will pass this on to Corporation Counsel to address the issue that the City Attorney had asked to be done with the ordinance.

**Motion made by Landwehr, seconded by Supervisor Sieber to forward to Corporation Counsel to draft the amended resolution changes that were requested by the City of Green Bay and bring back to PD&T. Vote taken. MOTION CARRIED UNANIMOUSLY.**

5. **DATCP/DNR Joint Grant Application.**

Jolly informed that this was the annual application that they did every year for staff funding. What was interesting was in the ATCP (Agriculture, Trade and Consumer Protection) 50 rules, they were supposed to pay 100% of their departments first position, the highest paid position, 70% of the second position and 50% of the remaining positions. If they did that they would have to pay the county over \$400,000. Not that many years ago their department received \$335,000 a year. This year they received \$134,000 but \$100,000 was budgeted. It showed for what they were requiring the county to do, they were not paying for. Jolly stated that their department was doing the best they could with what they got, he felt they were doing above and beyond what was expected for their money. Jolly was expecting to receive staffing allocations at the level of their 2012 allocation which was around \$120,000. He pointed out that they were also requesting \$70,000 for cost-sharing. That kind of money didn't go very far and gave an example of the working lands implementation.

**Motion made by Supervisor Erickson, seconded by Supervisor Sieber to approve. Vote taken. MOTION CARRIED UNANIMOUSLY.**

6. **Director's Report.**

Jolly reported that they had been working on contribution agreement with NRCS, they finally came to a total that they agreed to. It came to about \$36,000 which was quite a bit off from the \$70,000 that they put in their budget this year. This money was for this year and into next year, so they may not get all this money this year. It was not going to hurt them budgetarily as long as they stayed at the staffing levels that they were at.

West Shore Project: The fish had been very active, it started on the 15<sup>th</sup> and they were already done spawning. There were a few fish trapped in the system that they will have to retrieve. The typical fish that they had seen was 34" and over. So a lot of bigger fish in the system. They had been seeing fish in places where they haven't seen before. The reason being was they hired the Larscheids part-time to do inventory work on this project. They were going in spots that they weren't able to get in because they didn't have staff to do it. They had been finding more spots which will lend them to more opportunity to work in the future. It was well worth having them on board for this phase of the project. On county land, Reforestation Camp, on Handlers Creek, there were a lot of fish getting trapped. There was an opportunity to do some really good work on county property in the future. They were exploring those options, it would be a huge benefit to the county because they would have spots where the public could and see the fish in the stream.

Bechle and Jolly met with Farm Bureau last week, Farm Bureau wanted to work with the county on a Conservation Farm of the Year. Jolly informed that there weren't that many guys in the last few years that had been installing a lot of practices so he didn't know if they would compete state-wide with a conservation farmer application. It didn't mean that they couldn't get out some good news of what farmers in the county were doing well. He believed together Farm Bureau and the county could look at farms that were doing good things and get those things out in the media somehow and show that landowners were doing good things in this Brown County. That message had to be put out

there. Jolly was proud of a lot of the farmers that were doing as much as they were with the conditions that they had to work with.

**Motion made by Supervisor Erickson, seconded by N. Vande Hei to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.**

7. **Such other matters as authorized by law. None.**

8. **Adjourn.**

**Motion made by Supervisor Sieber, seconded by Supervisor Landwehr to adjourn at 6:21 p.m. Vote taken. MOTION CARRIED UNANIMOUSLY**

Respectfully submitted,

Alicia A. Loehlein  
Recording Secretary

**Brown County Land & Water Conservation  
Budget Status Report  
February 28, 2013**

	<u>2013 Amended</u> <u>Budget</u>	<u>2013 YTD</u> <u>Transactions</u>		<u>2012 Amended</u> <u>Budget</u>	<u>2012 YTD</u> <u>Transactions</u>
Salaries PER	\$421,212.00	\$59,978.59	Salaries PER	\$464,816.00	\$68,643.28
Fringe Benefits FBT	\$160,860.00	\$21,550.45	Fringe Benefits FBT	\$205,680.00	\$26,507.87
Operations & Maintenance	\$30,711.00	\$5,799.80	Operations & Maintenance	\$27,919.00	\$3,518.35
UTL Utilities	\$0.00	\$0.00	UTL Utilities	\$0.00	\$0.00
CHG Chargebacks	\$126,262.00	\$19,814.73	CHG Chargebacks	\$121,444.00	\$17,984.21
CON Contracted services	\$0.00	\$0.00	CON Contracted services	\$0.00	\$0.00
OTH Other	\$100,000.00	\$990.00	OTH Other	\$110,242.00	\$489.50
OUT- Outlay	\$0.00	\$0.00	OUT- Outlay	\$0.00	\$0.00
TRO - Transfer out	\$0.00	\$0.00	TRO - Transfer out	\$0.00	\$0.00
<b>TOTAL EXPENSES</b>	<b>\$839,045.00</b>	<b>\$108,133.57</b>	<b>TOTAL EXPENSES</b>	<b>\$930,101.00</b>	<b>\$117,143.21</b>
Property Tax Revenue	\$392,030.00	\$65,338.34	Property Tax Revenue	\$526,321.00	\$87,720.16
Intergov't Revenue	\$222,000.00	\$27,108.16	Intergov't Revenue	\$248,483.00	\$0.00
L&P licenses & permits	\$47,000.00	\$1,200.00	L&P licenses & permits	\$50,957.00	\$0.00
CSS - Charges for sales services	\$96,000.00	\$2,490.73	CSS - Charges for sales services	\$96,000.00	\$17,705.40
Intergov't charges for services	\$75,000.00	\$0.00	Intergov't charges for services	\$0.00	\$0.00
Misc Rev.	\$0.00	\$250.00	Misc Rev.	\$0.00	\$0.00
TRI Transfer in	\$7,015.00	\$0.00	TRI Transfer in	\$9,218.00	\$0.00
<b>TOTAL REVENUES</b>	<b>\$839,045.00</b>	<b>\$96,387.23</b>	<b>TOTAL REVENUES</b>	<b>\$930,979.00</b>	<b>\$105,425.56</b>

